

## COUNTY CORONER

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### Department Overview

The County Coroner is a statutorily position, filled through a consolidation effective January 1<sup>st</sup>, 2008 with the resignation of the elected coroner. The Elected Office was consolidated with the County Sheriff. The coroner has authority to use temporary employees appointed as deputy coroners.

The Coroner does not perform autopsies but pays medical Professionals for each autopsy performed. This accounts for the majority of the departments operating budget.

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### Department Goals

- Strive to be the best Coroner Service in Montana.
  - Educate public of services provided by Coroner's Office.
  - Establish and maintain a well-equipped morgue.
  - Expand fee-based services to other counties.
  - Continue Training of Coroner and Staff
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### Recent Accomplishments

- Training of Coroner and Deputy Coroner's.
- Providing outreach to driver's education classes and at career days in the local schools.
- Continued advanced training.
- Provided safe transportation.
- Comply with City, County, State and Federal Standards.

# PUBLIC SAFETY

## COUNTY CORONER

### Department Budget

| Object of Expenditure | Actual<br>FY 2007 | Final<br>FY 2008  | Projected         |                     | Request<br>FY 2009 | Preliminary<br>FY 2009 |
|-----------------------|-------------------|-------------------|-------------------|---------------------|--------------------|------------------------|
|                       |                   |                   | Actual<br>FY 2008 | Baseline<br>FY 2009 |                    |                        |
| Personnel             | \$ 62,529         | \$ 68,779         | \$ 64,130         | \$ 54,371           | \$ 79,932          | \$ 57,222              |
| Operations            | 41,342            | 57,667            | 51,132            | 57,667              | 63,946             | 57,667                 |
| Debt Service          | -                 | -                 | -                 | -                   | -                  | -                      |
| Capital Outlay        | 21,286            | 4,000             | 2,000             | 2,000               | 8,300              | 6,000                  |
| Transfers Out         | -                 | -                 | -                 | -                   | -                  | -                      |
| <b>Total</b>          | <b>\$ 125,157</b> | <b>\$ 130,446</b> | <b>\$ 117,262</b> | <b>\$ 114,038</b>   | <b>\$ 152,178</b>  | <b>\$ 120,889</b>      |

### Budget by Fund Group

|                        |                   |                   |                   |                   |                   |                   |
|------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| General Fund           | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
| Special Revenue Funds  | 125,157           | 130,446           | 117,262           | 114,038           | 152,178           | 120,889           |
| Debt Service Funds     | -                 | -                 | -                 | -                 | -                 | -                 |
| Capital Project Funds  | -                 | -                 | -                 | -                 | -                 | -                 |
| Enterprise Funds       | -                 | -                 | -                 | -                 | -                 | -                 |
| Internal Service Funds | -                 | -                 | -                 | -                 | -                 | -                 |
| Trust & Agency Funds   | -                 | -                 | -                 | -                 | -                 | -                 |
| <b>Total</b>           | <b>\$ 125,157</b> | <b>\$ 130,446</b> | <b>\$ 117,262</b> | <b>\$ 114,038</b> | <b>\$ 152,178</b> | <b>\$ 120,889</b> |

### Funding Sources

|                     |                   |                   |                   |                   |                   |                   |
|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Tax Revenues        | \$ 83,003         | \$ 88,446         | \$ 87,562         | \$ 76,212         | \$ 76,212         | \$ 76,212         |
| Non-Tax Revenues    | 28,795            | 37,573            | 36,822            | 39,662            | 39,662            | 39,662            |
| Cash Reappropriated | 13,358            | 4,427             | (7,121)           | (1,836)           | 36,304            | 5,015             |
| <b>Total</b>        | <b>\$ 125,157</b> | <b>\$ 130,446</b> | <b>\$ 117,262</b> | <b>\$ 114,038</b> | <b>\$ 152,178</b> | <b>\$ 120,889</b> |

### Department Personnel

#### Personnel Summary

| No | FT/PT     | Title           | FTE  |
|----|-----------|-----------------|------|
| 1  | Full-Time | Coroner         | 0.65 |
|    | Part-Time | Deputy Coroners |      |

Total Program FTE 0.65

**COUNTY CORONER**

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**2009 Budget Highlights**

**Personnel**

- Includes transferring duties of Coroner to consolidated office and the appointing of deputy coroners.

**Operations**

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**Capital**

- Capital Reserve of \$6,000 for vehicle replacement

**County Commission Goals/Department Response**

The County Commission established a set of overarching goals for the county government. Listed below are the County Commission's goals, followed by the methods by which the County Coroner is striving to fulfill those goals.

**Exceptional Customer Service**

- Continue Great Service
- Provide Safe Transportation on Roads
- Comply with City, County and Federal Standards
- Continue lectures to driver's ed classes, job fairs and the DARE Program

**Be Model for Excellence in Government**

- Continue Advanced Training
- Well equipped morgue
- Best Coroner Service in Montana
- Maintain the office in a most efficient manner

**Improve Communications**

- Increased public knowledge of department – receive positive impression from public

**To be the Employer of Choice**

- Continue Advanced Training
- Best Trained Staff in State

## PUBLIC SAFETY

### COUNTY CORONER

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#### WORKLOAD INDICATORS/PERFORMANCE MEASURES

| Workload Indicators<br>Indicator | Actual<br>FY 2006 | Actual<br>FY 2007 | Estimated<br>FY 2008 | Projected<br>FY 2009 |
|----------------------------------|-------------------|-------------------|----------------------|----------------------|
| 1 . Coroner deaths               | 129               | 140               | 150                  | -                    |
| 2 . Hospice deaths               | 85                | 90                | 100                  | -                    |
| 3 . Cremation authorities        | 253               | 275               | 300                  | -                    |
| 4 . Other calls                  | 39                | 40                | 45                   | -                    |
| 5 . Coroner contacts             | 498               | 545               | 595                  | -                    |

| Performance Measures<br>Measure | Actual<br>FY 2006 | Actual<br>FY 2007 | Estimated<br>FY 2008 | Projected<br>FY 2009 |
|---------------------------------|-------------------|-------------------|----------------------|----------------------|
| 1 . Accidental deaths           | 7                 | 12                | 15                   | 0                    |
| 2 . Motor Vehicle               | 23                | 20                | 25                   | 0                    |
| 3 . Natural                     | 78                | 95                | 110                  | 0                    |
| 4 . Suicide                     | 16                | 12                | 15                   | 0                    |
| 5 . Homicide                    | 2                 | 2                 | 2                    | 0                    |
| 6 . Pending                     | 3                 | 2                 | 2                    | 0                    |
| 7 . Undetermined                | 1                 | 1                 | 1                    | 0                    |

#### Comments